

COAL/NCAG Jewelers/3D/Pedestal Instructions

We are seeking artists creativity and expression, along with keeping the gallery's level of quality and uniqueness. All artwork must be completed/assembled and designed by the artists. No premade, store-bought jewelry is allowed for resale, otherwise. It will be removed by the Gallery Manager. Questions call Julie Brooks @ juliebrooksclay@gmail.com

Requirements:

1. One shelf per artist, **two-month** rental at \$42.00 total, or may be rented for consecutive months, includes processing fee. **We can place you on a waiting list.**

2. **JEWELRY/3D:** Each artist's display must be appealing and presentable, professional jewelry stands must be provided, and there are many types out there that can be used including wood ones (no boxes or cardboard, pillows or other items may be used).



All artists are to reduce the number of items in your display to “avoid the crowded look”. This is monitored by the Gallery Manager. Tower

shelving is-15”w x 11”d x 15”h. Pedestals are 14wx14w with a 12wx12w acrylic pad. **Please protect the bottom of all items when on glass or acrylic.**

Artists name
\$ ____ No. # ____
Product materials

3. All jewelry/3D art must have an attached “**ID** tag to identify the art with the following info: Artist’s name, and price, (to identify it on your sales slip), small descriptions of the products used is preferable. (i.e. sterling, zinc, silver plated, glass, crystals, etc.) . These can be purchased online at Jewelersupply.com, Michaels, Walmart, etc. Artists are responsible to maintain their own inventory. Minimum Price range is \$25.

4.

5. Each artist agrees to replace the jewelry/and or 3D artworks as it is sold with “like” products during **their** term.
6. **If** vacating your shelf before the initial two-month term, all monies will be forfeited, and your space will be filled by an artist on the waiting list to complete your term. You must find a HOST to replace you in your absence and notify the Calendar Chair, Ellen Cramer at COALcalendar@gmail.com.
7. Failure to staff the gallery may result in a \$35 fee to be paid to COAL.