



WALL ART PREPARATION FOR ART ENTRY

Preparing your wall art with care will help prevent accidental damage to your art, and will give yours a more professional appearance. Each Artist is RESPONSIBLE for making sure that their art can be hung safely on the gallery walls. Please review and adhere to all the instructions.



D-rings are the preferred method of attaching wire to the frame. You need to use wire to hang, so thread your art with wire. All artwork needs wire running on the back, to secure it on the wall. The holes do not level and they can fall off the wall do not level. *Tape the ends of your wires.*



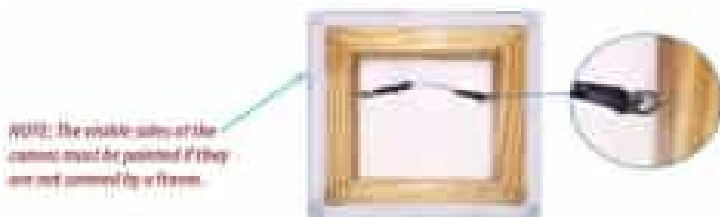
D-rings are attached with screws on each side of the frame. Hanging Hardware MUST be strong enough to easily hold the weight of the framed art. No small screw eyes, backboard hooks or saw tooth hangers are allowed for hanging, *They come loose.*



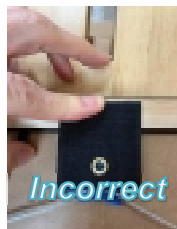
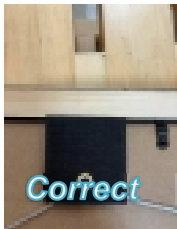
Screw eyes may only be used inside canvas frames if they are large enough to support the canvas and secured inside the frame. Hanging wire should be tight enough so that when the art is hung, the picture hanger will not be visible.

Always replace weak hardware. Test it before bringing it to the gallery.

Hanging Wire must be strong enough not to break when pulled on.



We have a new wall mounting system in the gallery, all artists will need to refer to the Pro-hanger Guidelines to provide the correct wiring distance, and prepare your art in order to hang properly. *Please review the attached instructions.*



Use a Business Card, and also place the Title, Price and Medium on the back of all your artwork.

REMOVE old labels and tags.

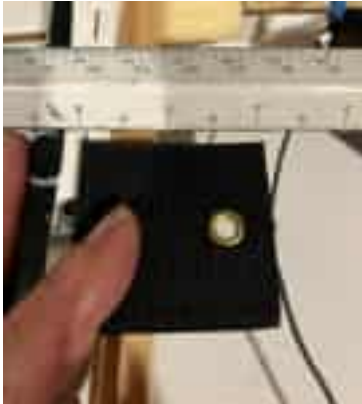


INSTRUCTIONS FOR PRO-HANGING NEW ART MOUNTS FOR INSTALLATION

NOTE: All existing COAL Art Preparation Guides still apply, Please refer to them for hooks, wires and attachment, online.

The tabs are 2"x2"
See sample below.

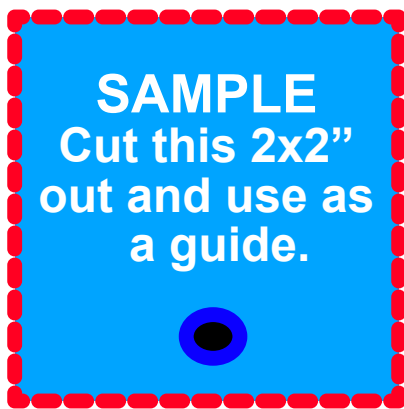
Use the apex of the wire to measure..
This is too high. Use sample cutout.



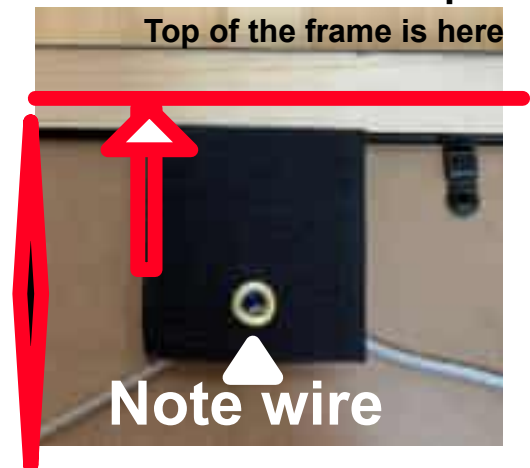
Pull the wire tight until it is bent in the center forming the APEX of the wire in the center of the art. (the top or highest part of something, forming a point).

Using the SAMPLE below to measure placement for the final dimensions. It Cannot be over 1/2" from the top of your frame or it will show on the wall, or we cannot hang the art. TO BE SAFE LEAVE, 1" inch from the TOP if you are uncertain!

Leave at a minimum **1/2"** from top after pulling your wire with the weight of the frame to form the apex.



SIMPLE VERSION, MAKE CERTAIN YOUR STRETCHED WIRE IS 3" BELOW THE TOP OF THE FRAME.



FINAL RESULTS

Punch hole out to use as a guide.
Pull the wire and lay the sample
In the proper position to view the wire.